

## **Starter Job Description**

**JOB TITLE:** Starter  
**STATUS:** Exempt  
**DEPARTMENT:** Racing  
**LOCATION:** Rocky View County, Alberta, Canada  
**REPORTS TO:** Racing Secretary

### **SUMMARY**

The successful candidate will be expected to be reliable, have the utmost integrity, and have exceptional leadership and customer service skills. A police clearance is required.

Candidate must possess strong:

- Organizational and time management skills
- Analytical ability and critical thinking
- Ability to organize and communicate thoughts
- Ability to carry out responsibilities with limited supervision.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:** Other duties may be assigned.

1. Work as a team player with guidance from the Racing Secretary.
2. Adhere to policy and procedures.
3. Check the starting gate every race day before the race card begins to ensure it is in proper running condition.
4. Notify the Racing Secretary if it is felt the race track surface is in need of repair or may be unsafe to race over.
5. Ensure a proper post parade is conducted, and report to Assistant Racing Secretary if any irregularities.
6. Sound and flash a recall when a starting infraction has occurred.
7. Act as a Patrol Judge by following the race and notify the Judges of all violations during a race, instruct Judges should any Driver's file an objection of the race.
8. Notify the Drivers of the horses that have been called to the test barn.
9. Conduct Driver meetings and allocate applicable fines when a driver has violated the starting rules.
10. Restrict poor starting horses racing privileges by placing them on the Starter's list requiring them to re-qualify or school behind the starting gate.
11. Remove horses from the Starter's list once they have successfully schooled or qualified to the Stater's satisfaction.
12. Direct starting gate Driver.
13. Assist horses and Drivers who have been involved in a racing accident.

### **QUALIFICATIONS**

Thorough knowledge of horses, horseracing industry, HRA Rules of Racing, Company policies and Departmental procedures.

Harness racing experience a must.

Ability to make decisions while considering several variable and outcomes in situations that are routine and unusual.

**EDUCATION and/or EXPERIENCE**

Grade 12 education or suitable combination of education and experience

**CERTIFICATES, LICENSES, REGISTRATIONS**

Valid Driver's License with clear driving abstract required  
Valid HRA license

**LANGUAGE SKILLS**

Ability to effectively communicate in one-on-one or small group settings.

**MATHEMATICAL SKILLS**

Basic Math skills are required.

**OTHER SKILLS AND ABILITIES**

Must work and communicate well with others

**PHYSICAL DEMANDS**

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Employee must be able to climb in and out of small areas of the starting gate.

**WORK ENVIRONMENT**

Exposure to external weather conditions, dust and noise.

Must be able to respond to numerous outside influences and impacts

Variable hours and workdays as dictated by racing and schedule

**MATERIALS AND EQUIPMENT DIRECTLY USED**

The starting gate is usually a customized truck or large car.