

## Racing Labourer Job Description

**JOB TITLE:** Racing Labourer  
**STATUS:** Exempt  
**DEPARTMENT:** Racing  
**LOCATION:** Rocky View County, Alberta, Canada  
**REPORTS TO:** Racing Secretary

### SUMMARY

The successful candidate will be expected to be reliable, have the utmost integrity, and have exceptional leadership and customer service skills

Candidate must possess strong:

- Organizational and time management skills
- Analytical ability and critical thinking
- Ability to organize and communicate thoughts
- Ability to carry out responsibilities with limited supervision.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:** Other duties may be assigned.

1. Work as a team player under the guidance of the Track Superintendent
2. Adhere to policy and procedures.
3. Be able to take on the responsibilities of track maintenance (harrowing, watering, etc) as instructed by the Track Superintendent.
4. Assess equipment breakdowns and emergency situations and coordinate their resolutions with Track Superintendent.
5. Work with Track Superintendent and Racing Secretary to ensure that stable area policies are being adhered to.
6. Work with outside contractors and suppliers: tractor repairs, dirt, sand, fiber for tracks.
7. Operates Equipment as per Health and Safety Standards.

### QUALIFICATIONS

Knowledge of racing or horse industry preferred.

Minimum 3 years of experience operating the grader, heavy equipment such as forklift, tractor, and water truck preferred

Experience and general knowledge in carpentry, plumbing, electrical, mechanical, painting, etc. are preferred

### EDUCATION and/or EXPERIENCE

Grade 12 education or suitable combination of education and experience

### CERTIFICATES, LICENSES, REGISTRATIONS

Valid Driver's License with clear drivers abstract required

Basic first aid and fire prevention training preferred

### LANGUAGE SKILLS

Ability to effectively communicate in one-on-one, small group, and large group settings.

### MATHEMATICAL SKILLS

Basic Math skills are required.

### OTHER SKILLS AND ABILITIES

Must work and communicate well with others

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### **PHYSICAL DEMANDS**

While performing the duties of this job, the employee is regularly required to stand, walk, sit, and use hands to handle, or feel objects, tools or controls. The employee is occasionally required to reach with hands and arms, and to sit, climb or balance, and stoop, kneel, crouch or crawl.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Essential duties require lifting 50 or more pounds; and working a standard workweek with additional hours on a routine basis.

### **WORK ENVIRONMENT**

Essential duties involve working with large numbers of people in either an inside/outside environment, which is frequently loud or containing high noise levels.

### **MATERIALS AND EQUIPMENT DIRECTLY USED**

Heavy equipment, forklift, tractor, water truck, etc.