

Clocker Job Description

JOB TITLE: Clocker
DEPARTMENT: Racing
LOCATION: Rocky View County, Alberta, Canada
REPORTS TO: Racing Secretary

SUMMARY

This position supports the racing department in timing and recording workout times during training hours.

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES: Other duties as assigned.

1. Time horses during their morning workouts
2. Identify horses prior to workouts
3. Record times and other required information
4. Liaise with required horsemen, staff, and racing officials
5. Perform related clerical duties

QUALIFICATION REQUIREMENTS:

High school diploma or equivalent

Knowledge of thoroughbred horse racing operations and regulations

Ability to work in close proximity to horses

Accuracy and attention to detail. Ability to maintain focus in a busy environment, as well as the capability of timing multiple horses at once.

Strong organizational skills

Computer literacy preferred

Strong communication and interpersonal skills, including good oral and written English, discretion and the ability to maintain confidentiality

Ability to work without direct supervision

Criminal record check required

EDUCATION and/or EXPERIENCE

Grade 12 education or suitable combination of education and experience

LANGUAGE SKILLS

Ability to effectively communicate in one-on-one or small group settings.

CERTIFICATES, LICENSES, REGISTRATIONS:

Must have a valid and current Horse Racing Alberta (HRA) license.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is regularly required to stand.

Ability to operate a stopwatch or several simultaneously. Manual dexterity and strong eyesight recommended.

Clocker Job Description

WORK ENVIRONMENT

Exposure to external weather conditions, dust and noise.

Must be able to respond to numerous outside influences and impacts.

Variable hours and workdays as dictated by racing and schedule.