



Utility Attendant Job Description

JOB TITLE: Utility Attendant
FLSA: Hourly
DEPARTMENT: Maintenance
LOCATION: Central City
WAGE: DOE

REPORTS TO: Facilities Manager

SUMMARY

Under general supervision performs a variety of cleaning and maintenance of equipment and facilities.

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES

1. Within the realm of the responsibility of the job, maintains a clean and safe work environment.
2. Job duties include but not limited to are cleans, sweeps, and/or mops all hallways as needed. Removes trash on a continuous basis throughout the casino property. Garage floors need to be cleaned up every day to maintain a safe environment. Keeping the trash room clean which would include keeping the floor mopped and boxes broken down within the trash bins.
3. Cleans, polishes, waxes, dusts and maintains all woodwork, windows, wall fixtures, and televisions, as scheduled or requested.
4. Performs other duties, including special projects, which could include hotel rooms, as needed and directed.
5. Operates and maintains various cleaning equipment.
6. Maintains good public relations with customers and team members. Reports to work as scheduled, on time, and ready to work.

QUALIFICATION REQUIREMENTS

Demonstrated experience performing positively, including contacts with employees and customers. Available to work weekends.

EDUCATION AND/OR EXPERIENCE

A demonstrated knowledge of janitorial or housekeeping duties, including knowledge and experience with floor care machines (i.e.. Buffers and extractors).

LANGUAGE SKILLS

Demonstrated effective and diplomatic oral and written communication skills using English.

PHYSICAL DEMANDS

Essential duties may involve performing physical exertion: frequent brisk walking, climbing stairs and, stooping, bending, stretching, reaching, kneeling, squatting, bending, walking and crouching/stooping, pushing and standing for entire work shift, with standard breaks, in order to perform duties. Essential duties may involve working in a small, confined area, with floors which may become slippery in the work process

WORK ENVIRONMENT

Essential duties may involve working in a casino environment, which contains loud noise, odors and a frequently hot cold work environment. Essential duties also involve working in an inside office environment. Also, frequently loud or high noise levels in or about the casinos, and the fumes from vehicle exhaust.