

LODGE MAINTENANCE

JOB SUMMARY:

Responsible for the maintenance of the Hotel, Gaming Area Buildings, Dormitory, The Harv, Clubhouse and Grandstand: Insures that Hotel rooms are ready for occupancy.

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Responsible for general maintenance of all facilities and equipment used on property.
- Maintaining and monitoring all lift stations and grease traps.
- Painting, electrical work, carpentry, and other projects relating to maintenance of the property.
- Do preventative maintenance for all facilities.
- Ensure the safety and security of all guest and employees.
- All other duties as assigned.

EXPERIENCE/QUALIFICATIONS/SKILLS/REQUIREMENTS:

Ability to read, write, and understand simple instructions. Ability to use all necessary tools and equipment to perform maintenance functions. Answer all calls promptly and maintain politeness; pay attention to the needs of employees and guests at all times. Knowledge of OSHA required standards and safety requirements. Knowledge of personal protective equipment. Ability to perform assigned duties under frequent time pressure in an interruptive environment.

Maintain a pleasant, friendly, and welcoming attitude. Complete knowledge of all facilities and entertainment available to guest.

Operate all types of hand tools, power tools, and machinery that relate to the function of a maintenance shop. Chemicals used in maintenance. Ladders, bucket truck, forklift, and safety equipment.

PHYSICAL REQUIREMENTS

Sitting/Standing	50%
Lifting	10% (Overhead, arms length, up to 20 lbs.)
Kneeling	35%
Bending	25% (from waist)
Walking/Stretching	10%
Pushing/Pulling	10%
Climbing/Reaching	5%

Must be able to stand/walk/ sit for extended periods. May be exposed to working in a noisy, smoke/secondary smoke environment. Varied weather conditions, fumes, and chemicals used in maintenance.

Must be at least 21. Must be able to pass a background investigation and obtain and maintain a WV Racing License and have a valid driver's license.

EDUCATIONAL REQUIREMENTS:

High School Diploma or Equivalent