

## Housekeeper- Hotel

### JOB SUMMARY:

Accountable for ensuring high standards of cleanliness of all Hotel & Lodge rooms, hallways, Pool, Spa & Fitness Center, stairwells, linen rooms & elevator to prepare for next day guest service.

### ESSENTIAL DUTIES & RESPONSIBILITIES:

- Responsible for the efficient and effective cleaning of all areas with higher standards of knowledge.
- Mopping and vacuuming all floors around the hotel, lodge, spa, pool & fitness center areas and entrances.
- Cleaning, disinfecting, and restocking all guestrooms, carts and closets.
- Responsible for removing all trash and debris from rooms floors, and trash cans.
- Trash and debris to be deposited in the outside dumpsters by house staff.
- Attend to guest as needed for any housekeeping needs.
- Ensure the safety and security of guest and employees.
- All other duties as assigned.

### EXPERIENCE/QUALIFICATIONS/SKILLS/REQUIREMENTS:

Ability to understand simple instructions. Good oral communications skills. Ability to work well with other people in a timely manner, according to standards. Answer all calls promptly and maintain politeness; pay attention to the needs of guests at all times. Ability to perform assigned job duties under frequent time pressure in an interruptive environment. Knowledge in the safe use of cleaning products. Ability to use house cleaning equipment. Experience in janitorial service or high volume hotel / casino gaming housekeeping department helpful. Always maintain a pleasant, friendly, and welcoming attitude at all times. Have complete knowledge of all special events and promotional activities.

### Physical Requirements:

Sitting 5%  
Bending 30%  
Lifting 10% (overhead arm length up to 20 lbs. from waist)  
Standing/Walking 40%  
Pushing/Pulling 15% (up to 30 lbs.)

Must be able to stand/walk/ sit for extended periods. May be exposed to working in a noisy, smoke/secondary smoke environment.

Must be at least 18. Must be able to obtain and maintain appropriate licensing. Must be able to pass a background investigation.

### EDUCATIONAL REQUIREMENTS:

High School Diploma or equivalent.